

Shenandoah University
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TUITION & FEES

<u>TUITION AND FEES</u>	<u>RATES</u> <u>2009-2010</u>		<u>RATES</u> <u>2010-2011</u>	
Undergraduate:				
Full Time:	\$ 11,925.00	Per Semester	\$ 12,390.00	
Part Time:				
1-3 Hours	\$ 350.00	Per Hour	\$ 363.00	
4-11 Hours	\$ 695.00	Per Hour	\$ 723.00	
Graduate:				
Full Time:				
Pharmacy	\$ 13,750.00	Per Semester	\$ 14,166.00	
P.T./O.T./P.A./A.T.	\$ 695.00	Per Hour	\$ 723.00	
All Other	\$ 695.00	Per Hour	\$ 723.00	
Part Time:				
Pharmacy	\$ 765.00	Per Hour	\$ 790.00	
P.T./O.T./P.A./A.T.	\$ 695.00	Per Hour	\$ 723.00	
All Other	\$ 695.00	Per Hour	\$ 723.00	
N.T. Pharmacy/P.T.	\$ 560.00	Per Hour	\$ 580.00	
Private Instruction:				
Conservatory-Lessons:				
Major	\$ 275.00	Per Course	\$ 375.00	
Minor	\$ 150.00	Per Course	\$ 250.00	
Other	\$ 770.00	Per Hour	\$ 798.00	
Other:				
Student Services Fee	\$ 150.00	Per Semester	\$ 150.00	
Audit	\$ 245.00	Per Hour	\$ 255.00	
Parking Fee	\$ 115.00	Per Year	\$ 115.00	
Technology	\$ 500.00	Per Semester	\$ 500.00	
Curriculum (A.T./Nursing)	\$ 100/\$175	Per Course	\$ 100/\$175	
NCLEX Nursing Fee	\$ -	Per Course	\$ 350.00	
Conservatory Fee (Full Time)	\$ -	Per Semester	\$ 150.00	
(Part Time)	\$ -	Per Semester	\$ 100.00	
Other	NO CHANGE	Various	NO CHANGE	
Leesburg:				
Undergraduate:				
Full Time	\$ 11,925.00	Per Semester	\$ 12,390.00	
Part time				
1-3 Hours	\$ 350.00	Per Hour	\$ 363.00	
4-11 Hours	\$ 695.00	Per Hour	\$ 723.00	
Graduate:				
Full Time	\$ 695.00	Per Hour	\$ 723.00	
Part Time	\$ 695.00	Per Hour	\$ 723.00	

ROOM AND BOARD

19 Meal Plan (R&B)	\$ 4,300.00	Per Semester	\$ 4,435.00
15 Meal Plan (R&B)	\$ 4,065.00	Per Semester	\$ 4,193.00
10 Meal Plan (R&B)	\$ 3,830.00	Per Semester	\$ 3,950.00
5 Meal Plan (R&B)	\$ 3,020.00	Per Semester	\$ 3,115.00
Private Room Surcharge	\$ 550.00	Per Semester	\$ 550.00

	<u>Semester</u> 2009-2010	<u>Annual</u> 2009-2010	<u>Semester</u> 2010-2011	<u>Annual</u> 2010-2011
Undergraduate Comprehensive Fee:				
Full Time Undergraduate:				
Non-Conservatory:				
Tuition	\$ 11,925.00	\$23,850.00	\$12,390.00	\$24,780.00
Student Services Fee	\$ 150.00	\$300.00	\$150.00	\$300.00
Room & Board	\$ 4,300.00	\$8,600.00	\$4,435.00	\$8,870.00
Sub-Total	\$16,375.00	\$32,750.00	\$16,975.00	\$33,950.00
Conservatory:				
Major/Minor Lesson	\$ 425.00	\$850.00	\$ 625.00	\$1,250.00
Conservatory fee - Full Time	\$ -	\$0.00	\$150.00	\$150.00
Total	\$16,800.00	\$33,600.00	\$17,750.00	\$35,350.00

Shenandoah University
Special Purpose Fees & Deposits

Current
2010-2011

Student Services Fee (excludes students on rotations and distance learning)	\$150 per term
<u>Application & Processing Fees:</u>	
Degree or Certificate Seeking	\$30.00
Non-Degree Seeking Student	\$20.00
<u>Applied Music Lessons- Elective Study</u>	
Major Lesson (one hour)	\$550 per lesson
Minor Lesson (one half hour)	\$300 per lesson
<u>Commuter Meal Plans:</u>	
15 Meal Plan (\$50 credit towards purchases in the snack bar)	\$1,405.00
10 Meal Plan	\$1,050.00
5 Meal Plan	\$550.00
50 Meal Block Plan	\$450 per semester
<u>Deposits:</u>	
Undergraduate Tuition Deposit- New Students	\$300.00
Graduate Tuition Deposit- AT, OT, PA, & PT	\$500.00
- Pharmacy New Students	\$1,000.00
Room Lottery Deposit-Returning Students	\$100 per year
Criminal Background Check Fee (student pays online and fees may vary)	\$52.00
Drug Screening Fee (not required for all programs)	\$35.00
Fingerprinting Fee - onsite (not required for all programs)	\$10.00
Diploma Replacement Fee	\$35.00
ID Card Replacement Fee	\$10.00
International Student Orientation Fee	\$40 per day
Job Fair	\$200.00
Laptop Processing & Configuration Fee	\$100.00
Late Registration Fee	\$50.00
<u>Library Fees:</u>	
Community Library Card	\$10.00
Friends of Library Level I-Individual	\$50.00
Friends of Library Level I-Family	\$75.00
Friends of Library Level II-Computer Access	\$100.00
Copy Charges	\$0.10 each
Library Fines per item	\$0.10 per day
Reserved Items per item	\$0.50 per day
Interlibrary loan fines	\$1.00 per day
Dissertation purchase	\$35.00
Parking Permit (\$57.50 per semester)	\$115 per year
<u>Parking Violations:</u>	
Handicapped or reserved spaces / unregistered vehicles	\$30.00
Display or possession of a lost or stolen permit	\$100.00
All other violations as outlined in the Parking Regulations	\$20.00
Recital Recording Fees on CD	\$25.00
Refund Policy Administrative Fee	\$100.00
<u>Replacement Key & Core Costs:</u>	
1st Door Re-Keyed	\$55.00
Each Additional Door Re-Keyed	\$20.00
Replacement Keys -Standard Key	\$2.50 each
Replacement Keys -Security Key	\$3.50 each
Residence Hall Damage Charges	Replacement cost of item(s)
Residence Hall Disciplinary Fines	Varies
Returned Check Fee	\$25.00
Student Account Finance Charge	1% per month
Technology Fee	\$500/term
Non-Traditional Pharmacy Technology Fee	\$100/term
Telephone Line Activation Fee-Academic Year	\$50.00
Telephone Line Activation Fee-Summer Term	\$25.00
Telephone Long Distance Reconnect Fee	\$5.00
Telephone Long Distance Connection Deposit for Summer Usage	\$50.00
<u>Test Fees:</u>	
CLEP Exam	\$30.00
Nursing & Pharmacy Tests	Subject to vendor pricing
Praxis Test	\$25.00
NCLEX Nursing Fee	\$350.00
Van Charges	\$90 per day + gas
<u>Wellness Center Fees:</u>	
Admission Physical (Health Sciences & Residential Students)	\$40.00
Faculty/Staff Visits	\$15.00
Health Service Shots & Lab Fees	Subject to vendor pricing
	\$25.00

**Shenandoah University
Continuing Education Tuition & Fees
2010-2011**

Tuition:

Undergraduate or Graduate Credit	\$219 per credit
Undergraduate or Graduate Credit (instructor and facility is paid by sponsor)	\$72 per credit
Arts & Sciences Partnership Courses	\$297 per course
Teachers for Tomorrow	\$159 per course
Center for Lifelong Learning	\$89 per CEU
ORFF, All State Band, Choir, Orchestra, & VMEA	\$219 per course
Contract Courses	Negotiated
Noncredit seminars, courses, etc.	Negotiated

Fees:

Application Fee	\$20
<u>Continuing Education Units (Sponsored Programs):</u>	
Processing fee to sponsor organization; profit organization	\$300 per course
Processing fee to sponsor organization; non-profit organization	\$200 per course
Continuing Education Units: Individual Registration Charge	\$30 per course

Shenandoah University reserves the right to alter the fee structure at any time.

Shenandoah University
Shenandoah Conservatory Arts Academy
2010-2011

Tuition & fee information:

Applied lesson rates for individual study:		Hourly range from \$35 - \$65 per hour depending on instructor, instrument and instructor degree status
Class rates:	16 weeks	Range from \$160-\$250 depending on class meeting length
Class rates:	32 week	Range from \$180- \$590 depending on class meeting length, costume and materials fees included
Ensembles:	32 weeks	Range from \$310- \$590 depending on class meeting length
Short term registration classes/training session	8 weeks	Range from \$42-\$65 depending on number of classes taken within the 8-week time span

Fees:	Registration fee	\$20
	Late fee	\$20

*** SCAA is a community non-degree awarding program that serves infants through senior citizens, including SU college students who do not seek to earn credit*

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Shenandoah University
Music Therapy Clinical & Service Fees
2010-2011

Clinical Fees:

Initial Consultation	\$50 each
Summary Consultation/Recommendations	\$50 each
Formal Assessment/Program Plan	\$115 each
Formal Evaluation with Report and Recommendations	\$115 each
Periodic Scheduled Formal Consultation	\$25 each

Service Fees:

Direct Music Therapy Service (individual, on-campus)	\$25 per session
School Services, local , multiple sessions	\$28 per session
School Services, local , isolated sessions	\$35 per session
School Services, non-local, multiple sessions	\$35 per session
School Services, non-local, isolated sessions	\$40 per session

Special Rates:

NREP	\$22 per session
SV Community Residence	\$20 per session

Very Special Arts Chimers:

Director- rehearsals and performances	\$30 per session
Pianist- rehearsals and performances	\$20 per session

**Shenandoah University
Housing & Meal Rates for Groups on Campus
Summer 2011**

	<u>External Groups</u>	<u>Internal Groups</u>
<u>Residence Halls:</u>		
Room per day rate for campers, conference, and Term III participants		
Private Room	\$30.00	\$26.00
Shared Room (per person)	\$25.00	\$21.00
<u>Meal Charges:</u>		
<i>Campers and conference participants must purchase a meal plan for the duration of their stay.</i>		
Meal Plan for Breakfast, Lunch & Dinner	\$20.00	\$19.00
<u>Single Meal Rates:</u>		
Breakfast	\$5.00	\$4.50
Lunch	\$7.00	\$7.00
Dinner	\$8.00	\$7.50

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Shenandoah University
Ticket Prices for Conservatory Performances
2010-2011

<u>Theater:</u>	<u>Summer Season</u>	<u>Fall Season</u>	<u>SU Faculty/Staff/ Students</u>	<u>Subscription package price</u>
<u>Subscriptions:</u>				
Adult:		\$45		
4 Shows Fri & Sat	\$95			
4 Shows Wed & Thurs	\$92			
4 Shows Sun & Matinee	\$92			
4 Shows Senior Citizen (Matinee only)	\$85			
Shenandoah Students	\$5 off	1 Comp ticket/show		
Non-Shenandoah Students		\$30		
Full-time Faculty/Staff	\$5 off	Employee, Spouse & Children free		
Part-time Faculty/Staff	\$5 off	2 Comp tickets		
<u>Individual tickets:</u>				
Adult:		\$15		
Fri & Sat	\$28			
Wed & Thurs & Sun & Matinee	\$27			
Senior Citizen/Children<12 (Matinee only)	\$25			
Non-Shenandoah Students		\$10		
<u>External Groups (20 or more):</u>				
Fri & Sat	\$2 off	\$1 off		
<u>Internal Groups:</u>				
Fri & Sat	\$20			
Wed & Thurs & Sun & Matinee	\$19			
<u>World of Piano:</u>				
Adults		\$18		
SU students, faculty and staff & children		\$10		
<u>Instrumental & Choral Performances:</u>				
Dance Series	\$15 Adults/\$10 Students/\$14 Seniors		Comp	20% off single ticket price
Symphony Orchestra	\$10 Adults/\$5 Students/\$9 Seniors		Comp	"
Symphony Orchestra w/Anna	\$25 Adults/\$10 Students/\$23 Seniors		Comp	"
Larson, Soloist; Jazz/Wind Ensembles	\$10 Adults/\$5 Students/\$9 Seniors		Comp	"
Jazz Ensembles w/Eddie Daniels, Soloist	\$25 Adults/\$10 Students/\$23 Seniors		Comp	"
Conservatory Choir, Shenandoah Singers, Shenandoah Chorus and Cantus	\$10 Adults/\$5 Students/\$9 Seniors		Comp	"
Opera in the Small Space	\$10 Adults/\$5 Students/\$9 Seniors		Comp	"
<u>Theatre Series</u>				
Mainstage Theatre	\$20 Adults/\$10 Students/\$18 Seniors		Comp	"
Second Stage Theatre	\$10 Adults/\$10 Students /\$9 Seniors		Comp	"
Youth Theatre	\$10 Adults/\$10 Students/\$9 Seniors		Comp	"
Performing Arts Live	\$25 Adults/\$10 Students/\$23 Seniors	50 Fac/Staff & \$5 Students		"
Bach Handel Festival	\$15 Adults/\$10 Students/\$14 Seniors		Comp	\$12.50 weekend pass

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NOTES:

There is a \$1 per ticket fee for phone orders
There is a \$2 per ticket fee for online orders
Subscribers pay no ticket fees at any time
SU faculty, staff and students pay no ticket fees
Seniors receive 10% discount on full price adult tickets

**Shenandoah University
Athletic Fees
2010-2011**

Admission to Football Games:

Per Game:

Reserved Seating	\$ 12.00
General Admission	\$ 5.00
Parking	\$ 5.00

Per Season Pass:

Reserved Seating	\$ 50.00
General Admission	\$ 25.00
Parking	\$ 50.00 *

*Perry-Werner Building Lot

Admission to Men's Basketball Games:

Per Game:

Reserved Seating	\$ 8.00
General Admission	\$ 5.00

Per Season Pass:

Reserved Seating	\$ 90.00
General Admission	\$ 60.00

Admission to all other Sports:

General Admission	\$ 5.00
Children, 12 and under	\$ 3.00

All Shenandoah University Faculty & Staff (and up to three immediate & their family members) with SU ID	Free
All Shenandoah University Students with SU ID	Free

Shenandoah University reserves the right to alter the fee structure at any time.

Season ticket discounts available for SUAA members

**Shenandoah University
Childcare Center Rates per Week
2010-2011**

<u>Class:</u>	<u>University</u>	<u>Non-University</u>
Infants	\$175	\$195
Toddlers (16 months-2 years)	\$170	\$185
Preschool (Not potty trained)	\$155	\$165
Preschool (Potty trained)	\$150	\$160
Registration Fee	\$50	\$50

Shenandoah University reserves the right to alter the fee structure at any time.

**Shenandoah University
Copy Charges
2010-2011**

Charges for Departmental Copiers:

Duplicating Machines	\$0.07 per copy side
DNP (Replaced Risograph)	\$0.045 per copy side

Copy Charges at Bulk Mail & Duplicating Services Center

(Prices are based on using our 20# white-additional charges may apply as indicated below)

Number of Copies (collectively):

<u>8 1/2 X 11, White Paper:</u>	
1-75	\$0.09 per copy side
76-500	\$0.06 per copy side
501 and up	\$0.045 per copy side
<u>8 1/2 X 11, Color Copies:</u>	
1-200	\$0.50 per copy side
201 and up	\$0.45 per copy side
<u>11x17, Color Copies:</u>	\$0.90 per copy side

Stapling and Collating are Free of Charge

In addition: (M = 1000)

Double sided copying- Deduct .01 cent per copy	
Customer supplied stock- Deduct .01 cent per copy	
Card Stock- Add .02 cents per copy (8 1/2 x 11") **	
Color Stock- Add .01 cent per copy (8 1/2 x 11") **	
Legal Size Paper- Add .01 cent per copy	
Manually stapling - .01 cent per staple	
Folding	\$10.00 per M
Perfing	\$10.00 per M
Tabbing	\$10.00 per M (small amounts only)
Shrinkwrapping	.50 cents per sheet/item
GBC Binding	.75 center per item
Stapling - manual	.01 cent per staple
Inserting	\$15.00 per M
Inkjet addressing	.028 center per piece
Merging databases	\$10.00 per additional database
Affixing peel & stick labels	\$10.00 per M

Speciality stocks are available and additional charges vary based on the cost of the stock.

**** = Bulk Mail & Duplicating Service Center DNP charges are .035 cents per copy with a minimum charge of 100 copies per master. This charge remains the same regardless of which color ink you choose. Deductions apply for more than one color applied on the same sheet.**

Shenandoah University reserves the right to alter the fee structure at any time.

Shenandoah University
Postage Rates
2010-2011

First-Class letter up to an ounce	\$0.44
Additional ounce	\$0.24
Priority Mail up to one pound	\$4.05
Express Mail up to one half pound	\$14.40
Certified Mail	\$2.40
Return Receipt	\$1.85
Insured Mail up to \$50	\$1.35

Shenandoah University reserves the right to alter the fee structure at any time.

Shenandoah University Television
Card for Production Services/Equipment Usage
2010-2011

Studio Usage

Multi-camera with full production crew	\$1750.00/Day or \$250.00/Hour
Single camera, minimal Crew	\$1000.00/Day or \$150.00/Hour
Lighting change	

Field Production

Single Camera (XL-1S or PD-150)	\$ 500.00/Day or \$100.00/Hour[1]
Single Camera (DSR-300)	\$ 600.00/Day or \$125/Hour [2]
Single Camera (DX-900)	\$ 750.00/Day or \$150/Hour [3]
Single Camera (JVC HD)	\$ 750.00/Day or \$150/Hour [4]
Multi-camera production package w/ truck	\$1500.00/Day or \$250.00/Hour

Post-Production

Use of Avid non-linear editing system	\$ 350.00/Day[5]
Use of Avid editing system with editor	\$ 500.00/Day[6]
Technical Services	\$ 25.00/Hour
Additional editing services (color correction, audio sweetening, graphics etc.)	\$ 150.00/Hour

Additional Equipment

Panasonic 900 Camera	\$ 300.00/Day
Sony DSR-300 Camera	\$ 250.00/Day
Canon XL-1S Camera	\$ 150.00/Day
Canon XL-1 Camera	\$ 100.00/Day
Additional Field Lighting	\$ 25.00/unit
Dolly	\$ 500.00/Day
-with operator	\$ 750.00/Day

Additional Personnel Services

Producer/Director Services
 Production Assistant
 Writer

*Includes one hour set-up

[1] [Includes camera operator, basic lighting kit and Audio. DV Camera](#)

[2] [Includes camera operator, basic lighting kit and Audio. DVCAM Camera](#)

[3] [Includes camera operator, basic lighting kit and Audio. DVCPRO Camera can shoot in 16x9 & 24p](#)

[4] [Includes camera operator, basic lighting kit and Audio. JVC HD Camera can shoot in 16x9 & 24p, 30p, 50p or 60p](#)

[5] [Includes one hour set-up](#)

[6] [Includes one hour set-up](#)

**Shenandoah University
Facilities Usage Fees
2010-2011**

[University Facilities Usage Fees Policy attached](#)

	<u>All Day</u>	<u>3-4 Hrs (Half Day)</u>	<u>1-2 Hrs</u>
<u>Main Campus/John Kerr/Cork Street:</u>			
Classrooms/Community Room	\$75	\$50	\$25
Hester Auditorium (seats 184)	\$200	\$100	
Stimpson Auditorium (seats 302)	\$500	\$250	
Computer Lab *	\$250	\$150	\$75
Gymnasium*	\$500	\$250	\$100
Locker Rooms/Showers		\$100 Flat Fee	
Athletic Fields	\$200	\$100	\$50
Shentel Stadium	\$900/night (incl.lights)	\$650/day	
John Kerr Dance Studio	\$150	\$100	
Conference Rooms:			
Scholl	\$100	\$50	
Marsh	\$100	\$50	
Armstrong	\$100	\$50	
Wilkins	\$100	\$50	
Aikens Athletic Center	\$100	\$50	
International Cross-Cultural Center	\$100	\$50	
Romine	\$200	(2-5 hours)	
<u>Brandt Student Center</u>			
Ferrari Room	\$1600 per event	(1/2 day maximum use)	
Seminar/meeting rooms	\$200	(2-5 hours)	
Conference rooms	\$150	(2-5 hours)	
Equipment	TBA		
(Game Room, Fitness Room, Food Court and public spaces are NOT reservable)			
<u>Health Professions Building/Cameron Street:</u>			
Omps/Cameron Street Auditorium *	\$200	\$100	
Conference Rooms *	\$100	\$50	
Classrooms *	\$75	\$50	\$25
Computer Lab *	\$250	\$200	\$175
<u>Leesburg:</u>			
Classroom *	\$200	\$100	\$50
Large Event Room (seats 100) (half-day minimum)	\$500	\$350	
Seminar/Meeting Rooms (2-5 hours)		\$400	
Conference Rooms (2-5 hours)		\$300	
Janitorial/Maintenance Staff (per hour) \$100 for excessive cleaning		\$40	
Staff services (per hour)		\$30	

*- Requires Staff/Faculty support supplied by University; Service Charges apply

Service Charges (if applicable):

Janitorial/Maintenance Staff	\$20 per hour	(\$50 for excessive cleaning)
Technical Director	\$35 per hour	
Asst Technical Director; crew	\$15 per hour	
Piano Tuning	\$60 Flat fee	
Computer Lab Monitor	\$15 per hour	
Staff	\$15 per hour	
Game Operations Manager	\$100 Flat fee	
Press Box Operations Manager	\$125 Flat fee	
Parking Supervisor	\$125 Flat fee	
Parking staff	1 @ \$50/3 @ \$25	

Performance Facilities Fees (service fees apply):

	<u>All Day</u>	<u>(Half Day)</u>
Ohrstrom-Bryant Theatre (seats 632)	\$900	\$650
Glaize Studio Theater	\$700	\$400
Armstrong Concert Hall (seats 500)	\$700	\$400
Goodson Chapel/Recital Hall (seats 250)	\$350	\$200
	\$350	\$200
Ewing Dance Studio	\$150	\$100
Marley Dance Floor		\$200 Flat Fee
Marley Floor Tape		\$75 Flat Fee
Dressing rooms with showers (Ohrstrom-Bryant)		\$150
Shingleton locker rooms with showers		\$100
Greenroom for receptions following programs		\$150
Rehearsal Room in Armstrong		\$150

Service Charges (if applicable):

Technical Director	\$35 per hour
Asst Technical Director	\$25 per hour
Crew	\$15 per hour
House Manager	\$25 per hour
Box Office	\$25 per person
Concessionaire	\$15 per hour
Chapel opening/closing staff	\$15 per hour
Janitorial/Maintenance Staff	\$35 per hour
Piano Tuning	\$60 Flat fee

Studio Recording Fees:

General Public	\$85 per hour
Classroom Project, Promotional Activities & Audition Tapes	\$60 per hour
Student Project, Engineered by the Student	\$45 per hour
Faculty, Staff, Student & Alumni Project	\$75 per hour

Media Center Fees (Non-University Events):

LCD Projector rental	\$50 per day
Portable AV Screen rental	\$25 per day
Portable Lecturnette rental	\$25 per day
MiniDV Camcorder rental	\$50 per day
Audio System rental	\$30 per day
Video Record and Production	\$50 per hour/per technician
Event Set-up/Tear-down	\$25 hour (min of 2 hrs)
Videotape/DVD duplication	\$30 per hour
Laminating (27"x27")	\$1 per sheet
Transparencies	\$1 per sheet

User shall be obligated to protect, indemnify, defend and save harmless Shenandoah University and employees from any and all claims, liabilities, and/or damages, directly or indirectly related to the use of these premises.

Shenandoah University reserves the right to alter the fee structure at any time.

Facilities Usage Policy

The buildings and grounds of Shenandoah University exist for educationally purposeful activities that promote the mission of the university. For that reason, the policies governing that use will prioritize the specific purpose assigned to that facility. The secondary priority for use of all facilities is to provide a location for programs and services sponsored by university organizations.

Registered Student Organizations may reserve space on campus for events sponsored by the organization. Organizations' registration must be current and organization must be in good standing before the reservation will be confirmed.

University Departments may sponsor events that support the department's mission. Approval by the dean or department head is required for non-class reservations.

Non-university Groups are permitted to rent certain specified facilities when classes are not in session, or when the facilities are not needed by university organizations. Athletic and recreational facilities are also reservable when not in demand by university organizations.

Non-university organizations may use academic, athletic, and administrative spaces only when co-sponsored by a university department. Approval by the dean or department head is required before the reservation can be confirmed. Exceptions to this policy may be approved only by the Vice President of Administration & Finance or the President of the university.

A **facility use fee** will be assessed for use of all university facilities by non-SU organizations. The fee may be waived only by the VP of Administration & Finance or the President of the university.

Priority Use of Facilities is outlined as follows:

Type of Space	Primary Use	Authority	Schedule With
Athletic Facilities	Athletics	Athletic Dept.	Athletic Dept.
Brandt Student Center & Romine Meeting Room	Student Activities	Student Affairs	Student Activities
Byrd Board Room	University Administration	President's Office	President's Office
Classrooms	Academic Instruction	Registrar's Office	Registrar's Office
Clement Dining Room	SU Catered Events	Dining Services	Dining Services
Departmental Conference Rooms	Departments	Deans/Dept. Heads	Dean's Offices
Goodson Chapel		Spiritual Life	Spiritual Life Office
Residence Halls	SU Residential Students	Student Affairs	Residence Life
Wilkins Conference Room	University Administration		VP Academic Affairs
Summer Camps & Conferences		Building Managers	Student Activities