Individuals registered for the *Choral Conducting Techniques* workshop may elect to earn up to three graduate credits through Shenandoah University. This credit may be used for certificate/licensure renewal or applied to degree programs. Shenandoah University is accredited by the Southern Association of Colleges and Schools. In addition, Shenandoah Conservatory is accredited by the National Association of Schools of Music.

**Registration materials are located at the end of this document.**

**Course 1**

**Course Title:** Trends and Practices in Music Education  
**Course Number:** MUCC 597 CCT (1 graduate credit)  
**Course Prerequisites:** None  
**Registration Deadline:** Thursday, July 31, at 5 p.m. EST  
**Cost:** $239  
**Assignments Due:** Friday, August 8, 2014  

**Course Description:** Shenandoah Conservatory will host the Choral Conducting Techniques workshop with clinician Carol Krueger on its Winchester campus July 31 to August 1, 2014. Dr. Krueger is the Director of Choral Activities at Emporia State University where she teaches conducting and choral methods, and serves as the conductor of the A Cappella Choir, Community Choir, Chamber Singers and Emporia Camerata. The two-day workshop focuses on the refinement of conducting skills and strategies for teaching from the podium in the music performance ensemble classroom.

**Course Objectives:** Students will attend and evaluate sessions presented by a leader in the field of music education. Students will also describe how the sessions relate to the practice of music teaching.

**Course Requirements:**  
• Students registering for graduate credit are required to attend a minimum of fifteen (15) clock hours of the workshop.  
• Students submit a reflective assessment paragraph about each session regarding the application of the information presented/observed to music teaching and music learning. (Note: Students who are not currently teaching should reflect on their perceived application of the information presented/observed to teaching.)
Course 2

Course Title: Readings in Music Education
Course Number: MUCC 598 CCT (1 graduate credit)
Course Prerequisites: Concurrent enrollment in MUCC 597 CCT (1 graduate credit)
Registration Deadline: Thursday, July 31, at 5 p.m. EST
Cost: $239
Assignments Due: Friday, August 8, 2014

Course Description: Shenandoah Conservatory will host the Choral Conducting Techniques workshop with clinician Carol Krueger on its Winchester campus July 31 to August 1, 2014. Dr. Krueger is the Director of Choral Activities at Emporia State University where she teaches conducting and choral methods, and serves as the conductor of the A Cappella Choir, Community Choir, Chamber Singers and Emporia Camerata. The two-day workshop focuses on the refinement of conducting skills and strategies for teaching from the podium in the music performance ensemble classroom.

Course Objectives: Students will attend and evaluate sessions presented by a leader in the field of music education. Students will also describe how the sessions relate to the practice of music teaching.

Course Requirements: Students registering for MUCC 598 CCT will read and submit complete bibliographic information plus content annotations and analytical comments for 15 (fifteen) articles.
- Use APA (6th ed.) format for all citations.
- Annotations should be 200-300 words describing the content of the source and connection to workshop content.
- Articles should be from reputable academic journals accessed on the JSTOR database.

Course 3

Course Title: Best Practices Conducting Application
Course Number: MUCC 599 CCT (1 graduate credit)
Course Prerequisites: Concurrent enrollment in MUCC 597 CCT and MUCC 598 CCT (graduate students)
Registration Deadline: Thursday, July 31, at 5 p.m. EST
Cost: $239
Assignments Due: Friday, August 8, 2014

Course Description: Shenandoah Conservatory will host the Choral Conducting Techniques workshop with clinician Carol Krueger on its Winchester campus July 31 to August 1, 2014. Dr. Krueger is the Director of Choral Activities at Emporia State University where she teaches conducting and choral methods, and serves as the conductor of the A Cappella Choir, Community Choir, Chamber Singers and Emporia Camerata. The two-day workshop focuses on the refinement of conducting skills and strategies for teaching from the podium in the music performance ensemble classroom.

Course Objectives: Students will attend and evaluate sessions presented by a leader in the field of music education. Students will also describe how the sessions relate to the practice of music teaching.

Course Requirements: Students registering for MUCC 599 CCT will prepare a scholarly synthesis essay of the information gleaned from the bibliography and reflective connections to their own conducting including a plan for continued improvement. Formal writing conventions and APA format are required.
Technical Considerations

Preparing assignments:
- All work must be submitted Word format using Times New Roman, 12 pt. font.
- Consistency in style is expected in documentation, references, citations or annotation of sources. The American Psychological Association (APA) Manual of Style (Current Edition) is the preferred format.
- Header for each assignment should include students name, date, and subject title.
- Insert page numbers

Submitting assignments:
Materials for each course are to be submitted electronically.

Subject Line: Krueger Conducting Workshop Credit
Dr. Stephanie Standerfer, Associate Professor of Music Education
sstander@su.edu

Assignment Deadlines: Deadlines are published with each course. Students are expected to submit work according to these deadlines. Assignments more than one week late will not be accepted. Incompletes are not awarded without documentation of serious extenuating circumstances.

Academic Dishonesty
Academic dishonesty in any form, including plagiarism and giving or receiving unauthorized assistance in academic work, is prohibited. Specific information about the Shenandoah University Honor Code is located in the Student Handbook at www.su.edu.

Registration Instructions
Complete the attached Visiting Student Registration Form located below. All information and signatures must be provided before the registration can be processed.

Indicate Payment Method
Enclose a check or money order with your mailed registration form, OR Provide credit card information on your mailed or faxed registration form.
Mail To: Shenandoah University/Business Office, 1460 University Drive, Winchester, VA 22601
Fax: 540-665-5433  Attention: Business Office  Email: acctsrec@su.edu
Note: Problems with payments clearing will result in cancellation of enrollment. Notification will be sent to the address on the registration form.

Deadlines:
Registration closes according to the deadlines published with each course.

Course Refunds and Withdrawals:
Students are urged to review course requirements and deadlines carefully before registering. No refunds are available to students who withdraw after registration.

Completing Application and Registration: Students will be sent a student SU ID number and instructions to access campus information and academic tools. Student SU ID number and instructions will be sent to the email address provided on Part A.

Grades and Transcripts: Transcripts may be requested after the student has received his/her grade. Grades are normally processed at ends of semesters. The academic calendar is posted on the Shenandoah University Website (www.su.edu). Specific questions regarding transcripts may be addressed to the Registrar’s Office registrar@su.edu
PART A  Biographical Information

Have you ever taken a course at Shenandoah University before? □ Yes  □ No  If yes, when? ___________________

SU ID # ____________________ SSN (Required) ____________________

Name: ____________________________________________________________

(Last or FAMILY Name) ____________________________________________
(First Name) ____________________________________________________
(Middle Name) __________________________________________________

Maiden or Former Names Used: ______________________________________

Legal Home Address: ______________________________________________

(Street and/or box number) _________________________________________

(City) __________________________________________________________
(State) _________________________________________________________
(Zip) __________________________________________________________
(COUNTRY) _____________________________________________________

IF you previously attended Shenandoah and your name or address has changed, please submit a Name/Address change form with required documentation.

E-Mail: ____________________________@____________________

(working email address must be provided)

Telephone: Home: (______) _______ - ___________  Cell: (______) _______ - ___________

country code (if international) area (or city) code  country code (if international) area (or city) code

Please select term for which you are registering:  Please select Location:

□ Fall  Year: 20___________  □ Winchester
□ Spring  □ Leesburg
□ Summer-1  □ Other ____________________________
□ Summer-2
□ Special Program (date) _____________________  Start date of class: _____/_____/_____ 

PART B  Information Required by the Department of Education

Shenandoah University is required by the United States Department of Education to collect and report information on the background (ethnic and otherwise) of its enrolled students. Other personal information is used as non-personally identifiable information in institutional research. This information WILL NOT affect your enrollment. Shenandoah University does not discriminate on the basis of gender, race, color, religion, national or ethnic origin, age, physical or mental disability or sexual orientation.

Sex: □ Male  □ Female  Date of Birth: _____/_____/_____ (Month/Day/Year)  Religious Preference: _________________

IF YOU ARE A U.S. CITIZEN OR A RESIDENT ALIEN (Form I-551/151), please indicate both the ethnicity and race with which you identify:

ETHNICITY: (Please Check One)  □ Hispanic or Latino  □ Non-Hispanic or Non-Latino

□ Black/African American  □ American Indian or Alaskan Native
□ Asian  □ Hawaiian/Pacific Islander
□ White

RACE: (Please check all that apply.)
PART B Continued Information Required by the Department of Education

**IF YOU ARE NOT A U.S. CITIZEN please indicate your immigration status**

ALIEN STATUS:  ☐ Resident Alien/Green Card    #____________________________
                ☐ Non-Resident Alien

VISA TYPE: _______________________________ VISA NUMBER: __________________________

RESIDENCE COUNTRY: _______________________________

INTERNATIONAL ADDRESS:
________________________________________________________________

____________________________________________________________________

PART C Student Acknowledgement

I certify that the statements made on this form are correct. I understand that failure to provide accurate information will result in the cancellation of my enrollment by Shenandoah University. If enrolled, I agree to comply with all policies and regulations of Shenandoah University in effect while I am a student and to assume responsibility for any and all financial obligations I may incur.

I understand that a Visiting Student may not count more than **30 undergraduate credit hours or 15 graduate credit hours** earned as a Visiting Student toward a certificate or degree program; that once enrolled as a Visiting Student “my” status cannot be changed in that semester; a regular Application for Admission must be filed if I desire to apply for admission as a degree-seeking student; and that Visiting Students are not eligible for financial aid.

I understand that all information furnished to the Office of the Registrar in connection with this form will be treated confidentially, and will be disclosed only to Shenandoah University officials having a legitimate educational interest. Should I be enrolled at Shenandoah University, reports and recommendations on my behalf will not become a part of my permanent student record.

Student’s Signature _______________________________ Date __________________
## Course Selection
### Choral Conducting Techniques
#### Summer Term 3, 2014
Check desired courses on left. Enter fee in column on right.

Graduate Students:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>MUCC 597 CCT</td>
<td>Trends and Practices in Music Education</td>
<td>1</td>
<td>$239 (ARCE)</td>
</tr>
<tr>
<td>MUCC 598 CCT</td>
<td>Readings in Music Education</td>
<td>1</td>
<td>$239 (ARCE)</td>
</tr>
<tr>
<td>MUCC 599 CCT</td>
<td>Best Practices Conducting Application</td>
<td>1</td>
<td>$239 (ARCE)</td>
</tr>
</tbody>
</table>

Processing Fee: (for first time Shenandoah University students only)

Total due ARCE/SUAPC $0

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### Payment Information
#### Choral Conducting Techniques
#### Summer Term 3, 2014

*Payment in full is due at time of registration*

Student Name: ___________________________________________ Student ID: __________________ (if applicable)

☐ Check payable to Shenandoah University  ☐ MasterCard, VISA, Discover, American Express

Full Name on Credit Card

Billing Address of Credit Card Holder

Card Number ___________________________ Expiration date ___________________________

Signature ___________________________ Amount to Charge ___________________________