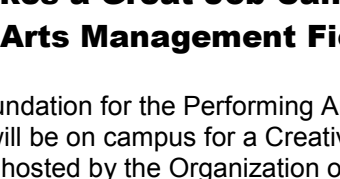




CSW—Career Services Weekly



Friday, November 13, 2009
Issue No. 65

What Makes a Great Job Candidate in the Arts Management Field?

Wolf Trap Foundation for the Performing Arts, located in Vienna, VA, will be on campus for a Creative Conversation hosted by the Organization of Arts Management Students (OAMS) on Wednesday, November 18th at 7:30 pm in the Brandt Student Center Room 119. Light refreshments will be provided.

Wolf Trap will be represented by two members of the Education and Internship Department, Rachel Jones and Erin Crosby. They will discuss their summer internship opportunities, how to start on the right foot as a new hire or intern, as well as a session on "What Makes a Great Job Candidate in the Arts Management Field".

"One of America's Top 100 Internships" —The Princeton Review

The Wolf Trap Internship Program is designed to provide meaningful hands-on training and experience in the areas of arts administration, education, and technical theater. Internships offer the practical opportunity to become an integral member of the staff and to work side-by-side with professionals producing, promoting, and administering the full spectrum of the performing arts.

Available Internships:

Internship availability varies by season. See individual listings below for details.

Communications and Marketing

Marketing
Advertising
Sales/Group Sales
Graphic Design
Web Communications
Publications
Public Relations
Photography
Multimedia

Program and Production

Human Resources

Development
Annual Fund
Donor Relations
Major Gifts
Special Events
Grants Management/Foundation Relations

Wolf Trap Opera Company

Directing
Administrative
Stage Management
Technical Theater
Scenic/Prop Painting
Costuming

Accounting

Ticket Services

Information Systems

Planning and Initiatives

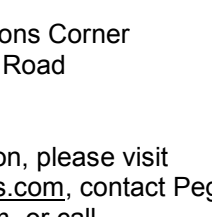
Production and Sound

Education

Internship duration

Summer: 12 weeks, full-time (40-plus hours per week)
Fall and Spring: 12 weeks, part-time (maximum of 24 hours per week)
Note: Duration and hours required may vary per internship.

For more information, such as benefits and how to apply, please visit the Wolf Trap website at http://www.wolftrap.org/Education/Internships_for_College_Students.aspx.



Career Fair Opportunities Off—Campus

Career Fair and Education Expo

Thursday, November 19
10 am—2 pm

Hilton Garden Inn—Suffolk Riverfront
100 East Constance Road
Suffolk, VA 23434

For more information, please visit <http://www.hrew.com/jobfair.html>, email JobFairs@pilotline.com, or call (757) 222-5464.

Job Fair

Thursday, November 19
10 am—4 pm

Holiday Inn
4610 North Fairfax Drive
Arlington, VA

For more information, please visit <http://www.ncdoi.biz/> or e-mail info@ncdoi.info

On behalf of the National Community Development Organization

DCHires Job Fair

Friday, November 20
11 am—2 pm

Crowne Plaza, Tysons Corner
1960 Chain Bridge Road
McLean, VA

For more information, please visit <http://www.DCHires.com>, contact Peggy at peggy@ncfairs.com, or call (702) 614-9537.

Job Fair—By Invitation Only

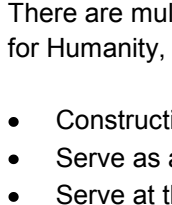
Herndon Technology Firm
Herndon, VA

Herndon Technology Firm Seeks Motivated Professionals to Fill 3—5 Positions in the Client Services Department

Email your resume to jobs@zarca.com to be invited!

Positions Available:
Strategic Account Managers
Client Support Representatives

For more information, please email jobs@zarca.com or contact SU Career Services at (540) 665-5412 or email career@su.edu.



Volunteer Alert—Habitat for Humanity

What is the mission of Habitat for Humanity of Winchester—Frederick County? To eliminate substandard housing while making a positive impact on the community.

The organization builds houses and provides the opportunity for home ownership to families who otherwise cannot realize this dream. This can be done as construction of Habitat homes are made possible by donations of cash, donations of materials and services, and volunteer construction labor.

Habitat for Humanity also provides the community with a home improvement outlet center called the ReStore. The Habitat ReStore is a retail outlet that sells surplus new and used building materials and previously owned furniture at prices from 10% to 50% of original retail value. Profits help support construction of Habitat houses; provide reduced cost building materials; and support environmental goals.

VOLUNTEER opportunities:

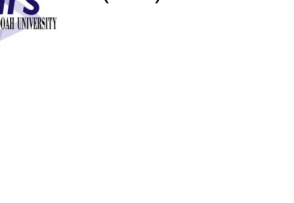
There are multiple ways volunteer may choose to serve their community through Habitat for Humanity, including:

- Construction and finishing of a house (must be age 14 or older; no skills necessary)
- Serve as a construction Crew Leader (construction skills required)
- Serve at the Habitat ReStore (no skills necessary)
- Provide support services (such as serving lunches, registration desk, entertainment)
- Serve as a committee member, committee chair, or on the Board of Directors

If interested in volunteering at for Habitat for Humanity, please contact Jan Lower, Volunteer Coordinator, at 540-662-7066, volunteer@habitatwfc.org, or visit the website at www.habitatwfc.org. Interested volunteers can also contact Stacey Iden, Volunteer Services Resource Center Coordinator at 540-536-1605 or siden@valleyhealthlink.com.

College Central Network:

SU's online Job Posting Website



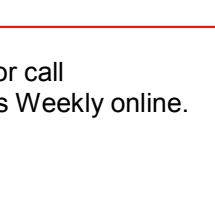
Career Services at Shenandoah University uses an on-line job posting system to alert students to part- and full-time jobs and internships. To join College Central Network, follow the instructions below.

Login information

1. Go to www.collegecentral.com/su
2. Click on the Student icon.
3. Choose the link for Register Now.
4. Enter registration information.
5. You can now search job postings online, and post your résumé for employers to see!

Be sure to check out the new jobs that have been posted exclusive for Shenandoah University students!

CAREER 15

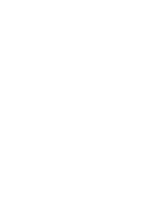


The Virginia Private College Network

If you're looking for an internship or a job with career possibilities, how do you get noticed by the bigger corporations? The great news is that Shenandoah University is a member of the Virginia Foundation for Independent Colleges. Together the 15 colleges of the VFIC have made expanding your career opportunities a top priority.

Register with CAREER15 at www.career15.com. You'll file your resume online where participating companies can then review it. While they're learning about you, you can be learning about them and discovering specific opportunities they have posted.

In addition to the online networking, CAREER 15 sponsors interview days and job fairs in conjunction with VFIC member colleges and partner corporations. You definitely want to put yourself in this unique spotlight.



Questions or comments? Email us at career@su.edu or call (540) 665-5412. [Click here](#) to view the Career Services Weekly online.