Virginia Canopy Tours™ is an Equal Opportunity Employer.

To ensure guests a memorable experience we are looking for an energetic individual to start at the beginning of March through June 2014. This Epic Training is FREE and Partner is currently accepting applications for healthcare IT industry. Epic EMR (Electronic Medical Record) is the most popular EHR (Electronic Health Records) software system in the country. It helps healthcare providers transform patient care by providing real-time access to clinical summaries, test results, and more. Healthcare Electronic Medical Record Trainer. This is a great position for anyone who is looking to change or start a new career in the healthcare IT industry. It is a very rewarding field!

To apply, please send your resume and cover letter to taylor@bouldercrestretreat.org. To receive more information about specific job requirements, view our postings on our website at www.zipthepark.com. Virginia Canopy Tours™ is offering a thrilling Canopy Tour through the Shenandoah Valley. Guests enjoy the adrenaline rush of the Canopy Tour, they will learn rappel. We have teamed up with the State Park to offer guests a bird's eye view.

Virginia Canopy Tours Job Opportunity

**Requirements:**
- A college junior/senior or recent college graduate
- Outstanding writing skills, including accurate grammar and spelling
- A willingness to work at least 10 hours per week
- Additional opportunities in related projects.

**Responsibilities:**
- How to draft a variety of correspondence to donors and supporters.
- How to maintain an accurate database of donor information.
- How to develop strategies for increasing the number of donations.
- How to assist with donor cultivation activities.
- How to design and implement donor recognition campaigns.
- How to coordinate and manage fundraising events.

**Contact:**
- taylor@bouldercrestretreat.org
- (540) 665-1700

**Benefits:**
- Competitive pay
- Health insurance
- Retirement plan
- Professional development opportunities
- Paid time off
- Annual performance reviews

**How to Apply:**
- Submit a completed employment application via email to taylor@bouldercrestretreat.org.
- Include a cover letter and resume in your email.
- Include a list of references in your email.

**Additional Information:**
- This position is open immediately.
- The deadline for applications is September 6, 2013.