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To apply, please email a cover letter and resume to Dario Savarese at admin@fullcirclem.com or mail a cover letter and resume to Dario Savarese at 331 North Royal Avenue, Front Royal, VA 22630.

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Highly successful and growing investment and wealth management firm located in Front Royal, VA is looking for a motivated individual to reach these goals. This firm promises a unique work opportunity with a successful team.

Responsibilities include but are not limited to:
- Account opening and maintenance, financial planning
- Communicating regularly and working in conjunction with VFIC member firms
- Daily tasks such as invoices, school correspondence, and updating and maintaining the database
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- Provide training and hands-on experience

Requirements and Traits
- Bachelor's degree (MBA or CFA a plus)
- Computer literate and comfortable with Microsoft Excel and Salesforce
- Self-starter, with excellent time management skills
- Impeccable, professional writing skills
- Advocate service with attention to detail
- Experience with institutional sales

Summer and Fall Internship Opportunity

Summer and Fall Internship Opportunity.

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