



SHENANDOAH™
U N I V E R S I T Y

Center for Teaching, Learning & Technology

Do Not Delete the Attendance Assignment

To avoid attendance calculation errors, **Never** delete, rename, or un-publish the Attendance Assignment.

Important Note: Using the Roll Call Attendance tool will affect a student's grade unless you [Edit the Attendance Assignment](#).

In Canvas, the Attendance Assignment is known as **Roll Call**.

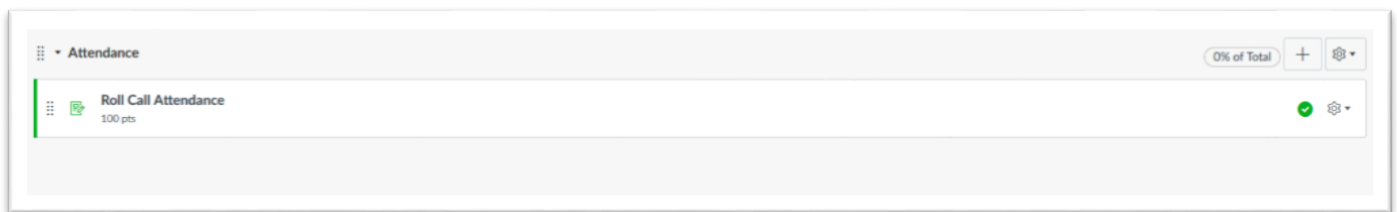
By default, attendance is included as an assignment worth 100 points.

The assignment will become visible in your gradebook after roll has been taken for at least one student, so you may not see it right away.

Instructors can Edit Components of the Roll Call Attendance Assignment

If you are using weighted assignment groups, you can create a new weighted assignment group just for this assignment, and move the attendance assignment into that group.

Note: If you do not want Attendance to be part of the final grade, the weighted assignment group should be given 0 point value.



OR:

- You can edit the assignment itself, and change the point value to 0.

p


Points

If you change an assignment's points possible, you must regrade any submissions.

Assignment Group

Display Grade as

- You can exclude the attendance assignment from the final grade.

 Do not count this assignment towards the final grade

Submission Type

External Tool Options

Enter or find an External Tool URL

[Click to view instructions and details in Canvas Guides](#)

If you would like more information about using the Roll Call Attendance Assignment, email George Hoffman at ghoffman@su.edu.