

## KELLY SOMEONE

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March 30, 2016

Ms. Kerry Cormier  
Manager of Professional and College Relations  
CVS/Pharmacy  
8330 Old Keene Mill Road  
Springfield, VA 22152

Ms. Cormier,

Please accept this letter of application for the Summer Leadership Development Internship for the summer of 2016. I will be entering my third professional year at Bernard J. Dunn (BJD) School of Pharmacy in the fall of 2016. In addition, I have been a pharmacy intern with CVS/pharmacy since August 2015. During my years at Shenandoah University, I have developed strong leadership, communication, organizational, and management skills. I also possess decision-making abilities and a keen eye for detail. Through my experience, I believe I have obtained all the right knowledge and characteristics to be an outstanding candidate for the Summer Leadership Development Internship.

Outside of the classroom, I have been a pharmacy intern for CVS/pharmacy. I also completed my Introductory to Pharmacy Experience Rotation with CVS/pharmacy during my first professional year of pharmacy school. These positions have allowed me to gain valuable pharmacy experience and understanding of CVS/pharmacy's mission and core values. In addition, I have been an active member in student organizations throughout my time in pharmacy school. I have had the opportunity to participate in community outreach programs such as Shenandoah University's Medicare Part D Day and the Capitol Hill Health Fair in Washington, DC. These memberships have allowed me to further develop my leadership skills and experience in the healthcare profession.

As a Resident Director for the Office of Residence Life at Shenandoah University, I have been able to understand and appreciate the university policies, as well as enforce them while acting as a conduct hearing officer. Each month my staff and I host programs in our residence hall therefore I have become well acquainted with program planning, implementation, and evaluation. By leading a six member staff, I have learned valuable leadership and communication skills. I have also learned significant critical-thinking skills by responding to residence life incidents.

Since the 2015-16 school year, I have been involved as BJD Ambassador and throughout my undergraduate program, I was a Hornet Ambassador for Shenandoah Admissions Office. By giving tours to prospective students and their parents, I have learned excellent communication skills and have become more outgoing and enthusiastic. With my knowledge of Shenandoah University and the experience these programs have provided me, I have become confident when meeting, talking, and answering questions with new people.

My life and college experiences have supplied me with the knowledge and characteristics that I believe would make me a fantastic candidate for the Summer Leadership Development Internship and valuable member to this internship team. I would be thrilled to speak to you about this position as soon as possible. I can be reached by cell phone at (777)777-7777 or by email at [emailaddress@su.edu](mailto:emailaddress@su.edu). Thank you for your time and consideration.

Sincerely,  
Kelly Someone