**PROFESSIONAL SUMMARY**

Describe your academic background and professional experience. Describe your professional short- and long-term goals.

**EDUCATION**

**Doctor of \_\_\_\_\_\_\_\_\_\_ in \_\_\_\_\_\_\_\_\_\_\_** Anticipated: Month Year

Shenandoah University, Winchester, VA Cumulative GPA: 3.50

**Master of \_\_\_\_\_\_\_\_\_\_ in \_\_\_\_\_\_\_\_\_\_\_** Month Year

Shenandoah University, Winchester, VA Cumulative GPA: 3.50

**Bachelor of \_\_\_\_\_\_\_\_\_\_ in \_\_\_\_\_\_\_\_\_\_\_** Month Year

Shenandoah University, Winchester, VA Cumulative GPA: 3.00

**DISSERTATION/THESIS**

**Name(s).** Title of dissertation/thesis. Organization research completed. Month Year

**CERTIFICATIONS AND LICENSURES**

**Licensed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** Expires: Month Year

Issuing Organization

* State (License #)
* Issued: Month Year

**Basic Life Support Provider** Expires: Month Year

Issuing Organization

* Issued: Month Year

**RELEVANT EXPERIENCE**

**Practice Experience III: Acute Care** Month Year – Present

Company Name, City, ST

Preceptor: Name Name

* List 3-5 bulleted statements explaining your major responsibilities in this position
* Start each bullet with a strong action verb using the present tense if you are currently there and past tense if you are no longer there
* List bullets in descending order of importance/relevance

**Practice Experience II: Institutional** Month – Month Year

Company Name, City, ST

Preceptor: Name Name

* List 3-5 bulleted statements explaining your major responsibilities in this position
* Start each bullet with a strong action verb using the present tense if you are currently there and past tense if you are no longer there
* List bullets in descending order of importance/relevance

**Practice Experience I: Community** Month– Month Year

Company Name, City, ST

Preceptor: Name Name

* List 3-5 bulleted statements explaining your major responsibilities in this position
* Start each bullet with a strong action verb using the present tense if you are currently there and past tense if you are no longer there
* List bullets in descending order of importance/relevance

**TEACHING EXPERIENCE**

**Your Position Title** Month Year – Present

Company Name, City, ST

* List 3-5 bulleted statements explaining your major responsibilities in this position
* Start each bullet with a strong action verb using the present tense if you are currently there and past tense if you are no longer there
* List bullets in descending order of importance/relevance

**WORK EXPERIENCE**

**Your Position Title** Month Year – Present

Company Name, City, ST

* List 3-5 bulleted statements explaining your major responsibilities in this position
* Start each bullet with a strong action verb using the present tense if you are currently there and past tense if you are no longer there
* List bullets in descending order of importance/relevance

**RESEARCH EXPERIENCE**

**Name(s).** Title of research. Organization research completed. Month Year

**POSTER/ORAL PRESENTATIONS**

**Name(s).** Title of presentation. Location of presentation. Month Year

**PROFESSIONAL ASSOCIATIONS**

Professional Organization Name Month Year – Present

**PROFESSIONAL DEVELOPMENT**

Conference Name, City, ST Month Year

**VOLUNTEER EXPERIENCE**

Your Position Title, Organization NameMonth Year – Month Year

**HONORS AND AWARDS**

Recipient, Award Name,Organization NameMonth Year – Month Year

**SKILLS AND ABILITIES**

Language, Technical, and Computer Skills