

# BRENDAN SOMEONE

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## OBJECTIVE

To gain employment as a Financial Audit Intern (239043) at Federal Reserve Bank of Richmond

## EDUCATION

**Bachelor of Business Administration** Anticipated Graduation: May 2017  
Concentration in Finance Cumulative GPA: 3.2  
Shenandoah University School of Business, Winchester, VA - AACSB Accredited

## CERTIFICATIONS

The WISE Financial Literacy Certification  
National Retail Federation for Customer Service  
Virginia Workplace Readiness  
Career and Technical Education Seal in Marketing

## RELEVANT EXPERIENCE

**Teller** May 2014 – Present  
Bank of Clarke County, Winchester, VA

- Audited daily cash totals of deposits and withdrawals
- Educated customers on company policies and procedures
- Processed customer information into Precision and Integrated Teller software

**Intern** June – August 2012  
Weaver Insurance and Financial Advising, Waynesboro, VA

- Organized client's portfolio with updated information
- Maintained client confidentiality with personal information
- Observed client and advisor sessions reviewing status of personal portfolios

**Intern** March – May 2012  
Frontier Bank, Waynesboro, VA

- Mentored by the Vice President on banking strategies
- Developed relationships with clients to build rapport
- Accounted for carrier deposit and logged information into ledger

## LEADERSHIP EXPERIENCE

Shenandoah University Men's Golf Team August 2013 – Present

## HONORS AND AWARDS

Claim Individual Medalist Honors at Tom Kinder Memorial September 2014  
ODAC Player of the Week September 2014

## SKILLS

Proficient in Microsoft Office including Word, Excel, PowerPoint, and Access  
Proficient in Adobe Photoshop CS6 and Adobe Fireworks