

# MELANIE SOMEONE

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## OBJECTIVE

To gain experience in the Public Service Leadership Program at The White House

## EDUCATION

**Bachelor of Science in Criminal Justice**  
Minor in Psychology  
Shenandoah University, Winchester, VA

Anticipated Graduation: May 2016  
Cumulative GPA: 3.4

## WORK EXPERIENCE

### Student Employee Program

January 2014 – Present

### Work-Study Student

September 2012 – December 2013

Shenandoah University Institutional Computing, Winchester, VA

- Responded to student, staff, and faculty computer work order requests
- Trained and supervised 15 work-study students
- Served as a liaison between the work-study students and full-time employees
- Reimaged and partitioned PC and Mac computers

### Academic Tutor

August 2014 – Present

Shenandoah University Academic Enrichment Center, Winchester, VA

- Developed deeper understanding of course concepts
- Adapted learning methods for each student and course
- Collaborated with faculty to provide individual needs of each student

### Resident Assistant

August 2013 – May 2014

Shenandoah University Office of Residence Life, Winchester, VA

- Mentored 168 first-years students transitioning from high school to college
- Enforced policies and procedures of Shenandoah University Code of Conduct
- Provided academic and entertaining programs to build a community

## PROFESSIONAL DEVELOPMENT

Community Conduct Council, Office of Residence Life

September 2014 – Present

Active Shooter Training

September 2014

National Youth Leadership on Law and CSI

July 2011

## LEADERSHIP EXPERIENCE

Hornet Ambassador

September 2013 – Present

Member, OVERWATCH

October 2013 – Present

Member, Homecoming Committee

September – October 2014

Orientation Leader

May – July 2013, 2014

## HONORS AND AWARDS

Ambassador of the Month, Admissions Office

November 2014

Service Above Self Award, Office of Residence Life

May 2014

## SKILLS

Basic knowledge of American Sign Language