

# JOHN SOMEONE

333 Street Name, City Name, VA 22601  
(333) 333-3333 [emailaddress@su.edu](mailto:emailaddress@su.edu)

---

## OBJECTIVE

To gain employment as a State Police Trooper for the Virginia State Police.

## EDUCATION

**Bachelor of Science in Criminal Justice** Anticipated Graduation: May 2015  
Minor in History  
Shenandoah University, Winchester, VA

**Associate of Applied Science in Criminal Justice** Graduated: May 2011  
**Certificate in Criminal Justice** Graduated: May 2011  
Northern Virginia Community College, Woodbridge, VA

## RELEVANT COURSEWORK

|                         |                         |
|-------------------------|-------------------------|
| Policing                | Corrections             |
| Courts                  | Organized Crime         |
| American Foreign Policy | History of Criminal Law |

## RELEVANT EXPERIENCE

**Student Assistant** August 2008 – May 2009  
Northern Virginia Community College Office of Public Safety, Woodbridge, VA

- Verified parking permits of cars on campus
- Processed parking violations and distributed appropriate sanction
- Responded to incoming inquiries via phone

## WORK EXPERIENCE

**Student Assistant** August 2012 – Present  
Shenandoah University Learning Resources Office, Winchester, VA

- Handle incoming calls and transfer information to appropriate staff members
- Manage incoming mail to office and distribute to staff members
- Organize academic curriculum for faculty utilizing the office

## LEADERSHIP EXPERIENCE

Member, Criminal Justice Society, Shenandoah University August 2012 – Present  
Member, Men United for Excellence, Shenandoah University August 2012 – Present

## VOLUNTEER EXPERIENCE

Northern Virginia Family Services Food Bank May – August 2013

## SKILLS

Proficient in Word, Excel, and PowerPoint