SHENANDOAH UNIVERSITY
Financial Aid

# 2027 - 2028 Identity & Educational Purpose Verification Worksheet

Verification Tracking Group 4 & 5

In response to your submission of the 2027-2028 Free Application for Federal Student Aid (FAFSA), the U.S. Department of Education has required the Office of Financial Aid to collect the following information from you. Submission of all of the requested information is required in order to receive federal student aid.

**This worksheet must be completed in-person at the Office of Financial Aid.**

**A. Student's Information**

Student's Last Name _____ Student's First Name _____ Student's SU ID Number _____

Student's Home Phone Number (include area code) _____ Student's Email Address _____

**B. Identity**

The student must appear in-person at the Office of Financial Aid at Shenandoah University to verify his or her identity by presenting an unexpired valid government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport. Shenandoah University will maintain a copy of the student's photo ID that is annotated with the date it was received and the name of the member of the Office of Financial Aid who collected the student's ID.

**Please Note:** If you are unable to sign this worksheet in-person at the Office of Financial Aid, please complete this form and have your signature notarized. Please also attach a photocopy of your valid, government-issued photo ID.

**Notary's Certificate of Acknowledgement**:

State of _____ City/County of _____

On _____ (date), before me, _____ (notary's name)

personally appeared, _____ (print name of signer), and provided me on the basis of satisfactory evidence of identification _____ (type of unexpired government-issued photo ID provided) to be the above-named person who signed the foregoing instrument.

WITNESS my hand and official seal:

Notary Signature: _____

My commission expires on (date): _____

**The Office of Financial Aid use only – MUST BE COMPLETED AT TIME OF RECEIPT**

The Financial Aid Official receiving documents MUST indicate the date of receipt and his/her name on ALL documents.

Date of Receipt of Documentation _____ Government issued ID expiration Date _____ Name of FA Official Receiving Documentation _____