



International Student & Scholar Services
How to Transfer Your SEVIS Record to Shenandoah

Shenandoah University does not require a transfer-in form for incoming students who hold a student visa at another institution. *However, there are still steps you must complete in order for us to issue your new visa paperwork.* You must send copies or scans of the following:

- Passport ID page
- Current visa
- I-94 print out
- Your current I-20 or DS-2019

You must ensure that your current school electronically transfers your SEVIS record to Shenandoah University. You must provide the transfer-out school with your Shenandoah University acceptance letter, and the correct **campus name and school code**. Our codes are:

Main/Winchester campus: WAS214F00091000

Health Professions Building: WAS214F00091001

Inova Center for Personalized Health (Fairfax): WAS214F00091006

Scholar Plaza (Leesburg): WAS214F0091005

Unless otherwise informed, your campus is the one you selected in your application.

If your SEVIS record is in terminated status, the school should contact us before transferring the record. The ISSS office can be reached at 540-665-1293 or iss@su.edu.